

**Minutes of the Alberta Team Cattle Penning Society
Annual General Meeting
Moose Factory, Edmonton, Alberta
December 6, 2009**

Meeting was called to Order at 1:15 p.m.

Present from the old Board of Directors, Clarence Knight, Kim Hull, Teresa Brunner, and Dave Bradley (absent) all of whom are continuing; and resigning Directors Glen Olfert, Graham Boyd (absent), Brian Phillips, Leah Synowec (absent) and Debbie Stewart. New Board of Directors present was James Tardif, Howard Pratley, Sheldon Greanya, Leanne Murray and Arlene Boyde.

Also present were the following: Vicky West, Sandi Feth, Kelly Feth, Darlene Gulka, Dave Duff, Cindy Sterling, Grant Sterling, O. J. Frankish, and Len McCullough.

Approval of Last Meeting's AGM Minutes

Motion to approve the previous minutes: Howard Pratley/Darlene Gulka.

Carried

Business Arising out of the Minutes

There is nothing to report.

President's Report - Glen Olfert

Glen thanked the help of fellow Board of Director members over the last two years. He has had a good time learning about what happens in our Society.

Secretary's Report - Teresa Brunner

Teresa Brunner advised there was a quorum present at the meeting.

Teresa advised there were 202 members, consisting of 175 Full Members, 2 Associate Members, 3 Associate Members and Judges, 9 Two Show Members, 7 Senior Youth and 6 Junior Youth. This compares to 218 Members and 36 Associate Members in 2008.

We have been advised by the CTCPA that they will no longer have the Western Horse Review Magazine subscriptions available to members this next year. As this information has only come to light yesterday, we will be discussing different options available to us at the next Board Meeting.

Treasurer's Report - Debbie Stewart

She advised that an Internal Review has been completed for the books of record for the period October 1, 2008 to September 30, 2009. Debbie provided the meeting with a review on the financial status of the Society as presented in the Financial Statements distributed. It should be noted that the Zender Fall Classic is reporting for 2008.

Sponsorship's Report - Kim Hull

This year we raised \$20,800 in sponsorship funds and hope to be able to reach the same level next year.

Official's Report - Dave Bradley (Absent)

In the absence of Dave Bradley, the meeting was advised that he is in the process of lining up a couple of more officials but he will have nothing to report until the New Year. We are again looking at having Linda Burrell out for a clinic in March 2010.

Facilities Report - Graham Boyd (Absent)

In the absence of Graham Boyd, Glen reported we used two facilities but had backed out from a third facility this past year.

We will be able to use Blackland's next year. We should not encounter the same problems from previous years and have more leeway.

Casino Report

Bev Large looked after organizing the Casino held in October 2009 and the results of the casino are not available to us yet. All reports received have indicated that the Casino went well.

Vicky West advised the meeting that the Casino eligibility from sports to agriculture is being reviewed and there are still lots of restrictions, one of which it has to include kids. Suggestion was made we have kid clinics to enforce our junior membership participation. Casino funds cannot be used for prizes.

Zender Fall Classic Report - Grant Sterling

Grant advised the meeting that we had 504 register for the Fall Classic and 96 additional riders entered into the speed penning.

There will be approximately \$7,000 in the bank as the starting balance for next year.

Ken Zender is stepping down and as a result, a new title sponsor will be solicited. Grant advised he is taking over the chair position.

Over the last two years we have taken credit cards to the value of approximately \$3,500 through Zender. We may be able to do this as a non profit and apply to have the fees waived as a society. There are large dollars in credit cards. Suggestion made that we should consider changes, and new committee will look at options.

Canadian Association Report - Mike Kristiansen (Absent)

In the absence of Mike Kristiansen, Clarence Knight advised the meeting that there are no rule changes for next year, and that a club may elect to run a 12 class rather than an open class this coming year. Clubs can change it back and forth from one year to the next.

The North East Group out of Cold Lake had their application approved. They are a probationary club for 2010.

The meeting was asked what "probationary" means but was unable to answer this query. The meeting also wanted to know what area this group covered, but that was also unknown. It was felt that was possible that the club was probationary because the area includes Saskatchewan.

Introduction of New Board - Clarence Knight

Glen Olfert officially stepped down as President and turned the meeting over to Clarence Knight as incoming President.

Clarence thanked Glen and other outgoing Board of Directors, Glen Olfert, Graham Boyd (absent), Brian Phillips, Leah Synowec (absent) and Debbie Stewart, for their help over the past year. Clarence welcomed new Board of Directors James Tardif, Howard Pratley, Sheldon Greanya, Leanne Murray and Arlene Boyde.

Your new Board of Directors is as follows:

President - Clarence Knight
Vice President - Howard Pratley
Secretary - Teresa Brunner
Treasurer - Arlene Boyde
Sponsorship - Kim Hull
Facilities - Sheldon Greanya
Officials - Dave Bradley
Volunteers - Leanne Murray and James Tardif

New Business

Tentative dates and Arenas for 2010

Below are tentative dates for 2010. Date and locations will be finalized and posted on the website as soon as possible in the New Year. We are currently anticipating shows to be held at Thorsby/Blackland's and Camrose.

April 17 and 18, 2010
May 15 and 16, 2010
June 5 and 6, 2010
July 10 and 11, 2010
August 28 and 29, 2010
September 11 and 12, 2010

First Aid - Sandi Feth

Sandi advised the meeting that several incidences occurred this past year. As a RN with emergency room and sport injury experience, she was able to respond.

Sandi indicated that the ATCPS emergency response and first aid planning and equipment are lacking as was evident at this year's Fall Classic. We need an emergency response plan in place and our first aid equipment and supplies updated. Sandi advised she is prepared to spearhead this undertaking. This will make it safer for all members and limit the ATCPS liabilities. Discussion ensued and it was determined that a "Plan of Action" is required. It was also determined we need to know what is needed for supplies and equipment to bring our first aid supplies up to standard, as well as the cost of same.

Suggestion was made we include positions to be filled as part of our work levy and set up a Response Subcommittee.

Motion made by Grant Sterling to put together a Response Subcommittee to handle emergency situations chaired by Sandi Feth, 2nd by Dave Duff.

Carried

The meeting requested Sandi put a proposal together including costs to address the Board of Directors at a later meeting (February/March).

Howard asked she put something on the website advertising and that this be added to the Work Levy form. Training would be required, we would require a minimum of two people per class, and the commitment be made that the same people volunteer for these positions throughout the year and liaison with announcers.

Howard advised the meeting that the Board is currently discussing the centralization of all equipment of the club and the possibility of getting a trailer. Emergency equipment could be included in the centralization of all of the Society's equipment.

Sandi welcomed suggestions on how we handle rides during an emergency.

Limited Class in 5 - Qualifying Limited 3

The meeting discussed how to effectively deal with members who have rating changes within the first three shows for all classes across the board.

Motion made by Sandi Feth if your team is affected by a bump up, that team will receive an extra substitute if they have used all other subs to retain their points; 2nd by Kelly Feth.

Discussion - Clarification needed as to whether the association allowed to do this, or if this is on an individual basis.

**For: 3
Against: 5
Abstained: 12**

Defeated

Motion made by Brian Phillips to review the previous motion and solution at the Board of Director Level; 2nd by Kelly Feth.

Carried

Change out 2 Rider

Brian Phillips advised the meeting that lots of members are not happy about this ruling. This affected the Bonnyville area people and that was why Saskatchewan people didn't come to the Fall Classic. Discussion ensued.

Motion made by Vicky West to continue to change out rider same as last year; 2nd by Kim Hull.

Carried

ATCPS/Fall Classic - Grant Sterling

Grant advised the meeting that not receiving sponsorship funds from the ATCPS affected payout numbers. It was his understanding that three years ago is when the Board stopped forwarding any funds to the Fall Classic. If that is the case, can this be changed?

Grant advised the meeting that the Fall Classic Committee is not looking to disassociate the Fall Classic from the rest of the ATCPS regular shows.

High Payouts provide for a bigger show. He is looking into raising payments, decreasing costs which include raising entry fees or sponsorship.

Vicky West advised the \$500/class for a total of \$5,000 to give the Fall Classic a head start. The Fall Classic basically didn't have any funding to start, but now they are able to bring forward funds.

The Fall Classic is looking for sponsors but is limited because of existing sponsors for the ATCPS. They currently have these sponsors: Herd Sponsor, Official Sponsor, Gate Sponsor, Day Sponsor and Banquet Sponsor. There were two extra classes that were in addition to the existing sponsors that could attract new sponsors.

The meeting was advised that because we are considered a rental of Northland's under all of Farm Fair, and as such we can put up our own banners and sponsors.

The meeting was advised there have been some preliminary discussions with a new sponsor. Board is looking to do more and trying to get more value for sponsorship.

It was suggested we reevaluate what announcers say to maximize existing sponsors.

Motion made by Grant Sterling that the Board of Directors discuss sponsorship in general as it pertains to the Fall Classic; 2nd by Brian Phillips.

Carried

Northland's Contract - Grant Sterling

Grant advised the meeting that historically the President of the ATCPS signed the contract with Northland's.

What are steps for the new contract? The Fall Classic Committee is not considering moving the show.

The meeting was advised that at the last Board of Directors meeting this was discussed, and a motion was passed that we have two people from the Board of Directors be on the Fall Classic Committee to help with disconnect. At this point no contract has been signed.

The meeting was advised that Shelly pushing hard about other people pushing for our time frame.

Motion made by Grant Sterling that the next meeting with Northland's should include the Chair of the Fall Classic; 2nd by Kim Hull.

Carried

Accounting/Audit - Vicky West

Vicky explained that this past year has been somewhat frustrating insofar as the accounting/bookkeeping is concerned. In part she believes this goes back to a previous decision not to engage an accounting firm to do a year-end audit. She felt that having a third party auditor provided consistency and professionalism and that the money paid for this service was well worth it. Because she did not have an auditor to go to this year, the 2008 Federal Tax return was not filed. With an engaged auditor she was able to take year-end documents to them and have financial statements and tax returns completed in a timely fashion and ready for the AGM. Vicky indicated that this would be her last year as the association's bookkeeper.

Adjournment

Motion made to made adjourn the Meeting: Grant Sterling/Cindy Sterling.

Time of Adjournment: 3:10 p.m.